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**2011-2012 Bylaws Submittal Form**

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**Mail or bring this completed form, with all the enclosures on the checklist, to:**

**Michelle McIntyre, Parliamentarian  
Sixth District PTA  
18641 Casa Blanca Lane,  
Saratoga, CA 95070**

Questions? e-mail: [parliamentarian@capta6.org](mailto:parliamentarian@capta6.org) phone: 408-364-0407

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The following documents are included in this packet:

- Sixth District PTA 2011-2012 Bylaws Submission Form (this form);
- N1 submittal form; changes being made are described on back side of N1 form;
- one set (two-sided) of bylaws including standing rules;
- 4 additional signature page copies (page 23/24 - front and back);
- a copy of your Charitable Trust Application, or your CT number if you have one.

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Bylaws from:

Unit Name: \_\_\_\_\_

*NOTE: If in council, unit bylaws must be reviewed by council before being sent to Sixth District.*

Council Name: \_\_\_\_\_

Contact information:

**Name** \_\_\_\_\_ **Unit Title** \_\_\_\_\_

Phone number \_\_\_\_\_ e-mail \_\_\_\_\_

**Name** \_\_\_\_\_ **Council Title** \_\_\_\_\_

Phone number \_\_\_\_\_ e-mail \_\_\_\_\_

Address \_\_\_\_\_

*\*Please e-mail [parliamentarian@capta6.org](mailto:parliamentarian@capta6.org) if you would like to arrange a time to deliver the bylaws in person.*